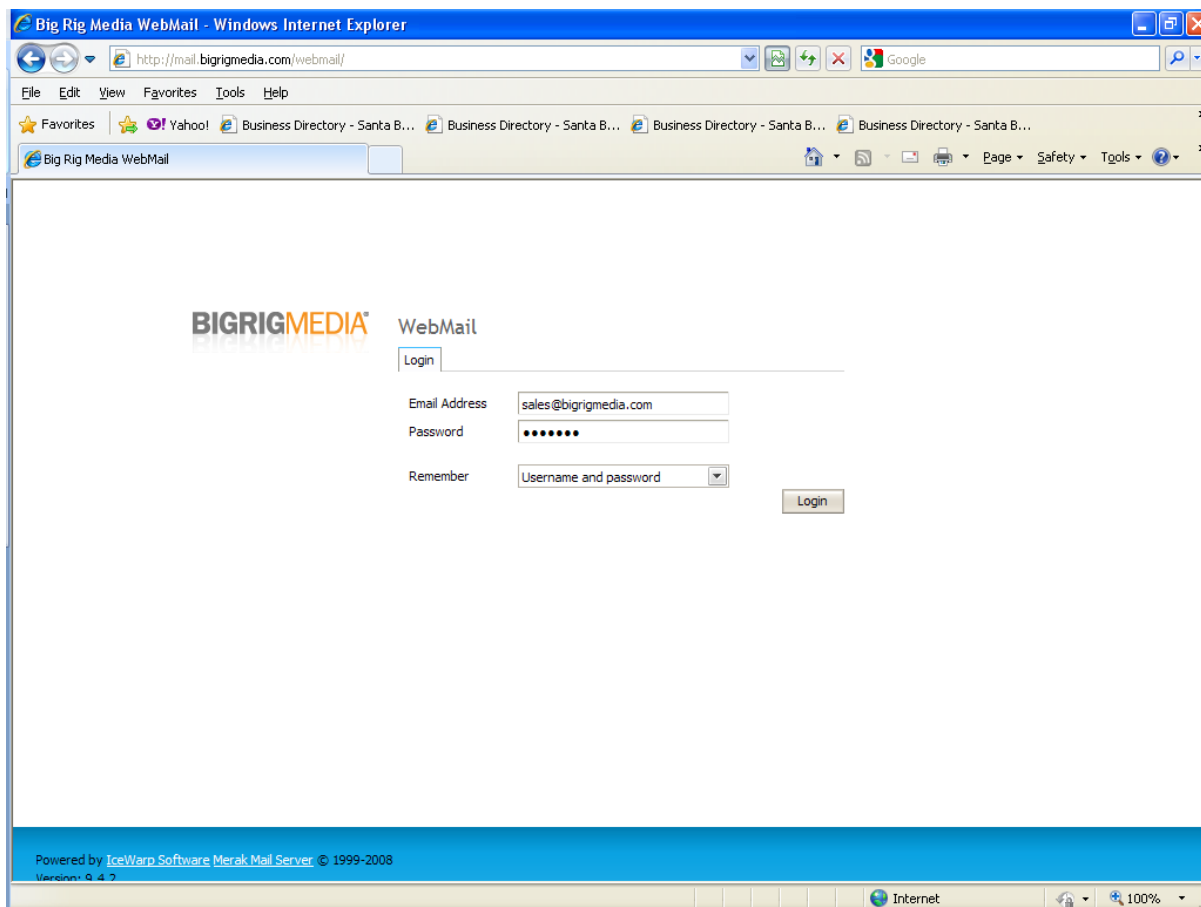


## Email Signatures

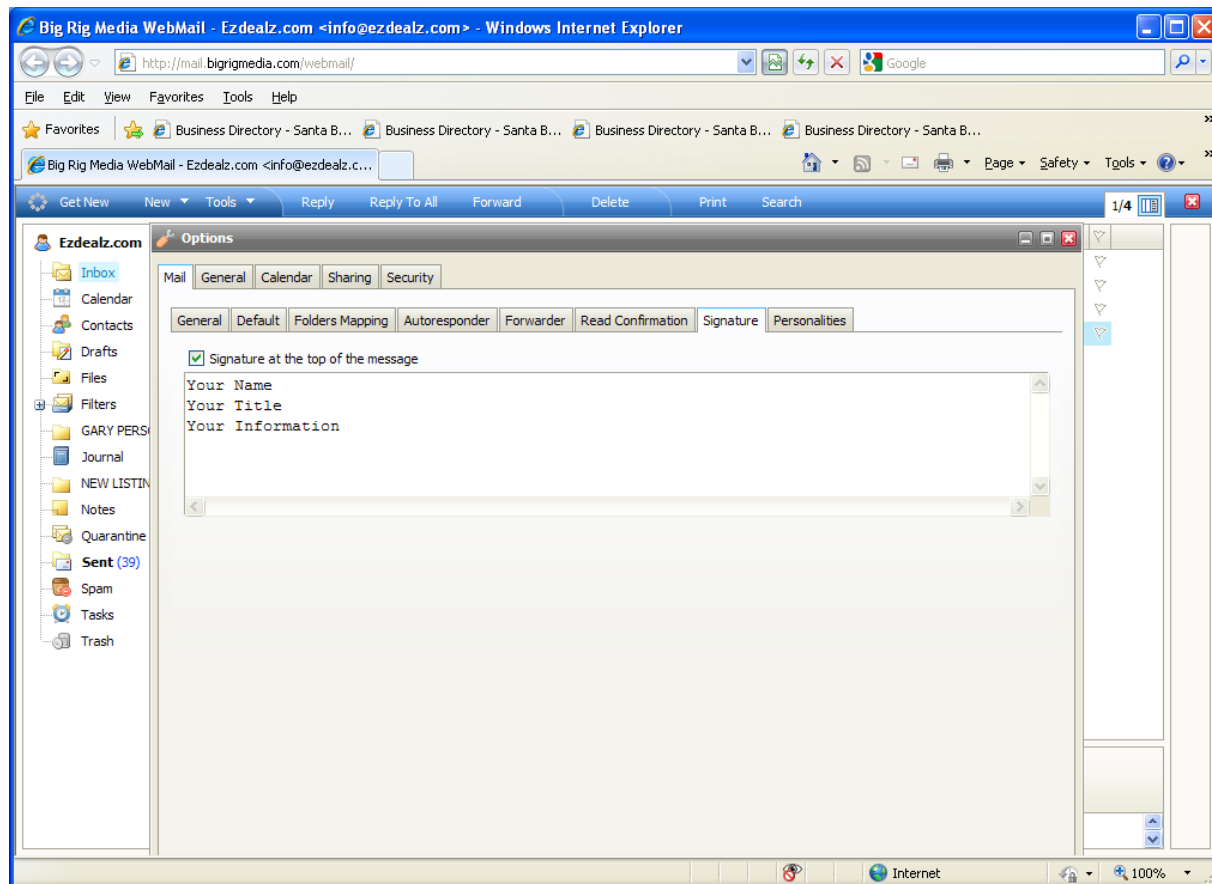
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This automatically inserts your information into either the top or bottom of each email.

Login to Big Rig Media Webmail at: <http://mail.bigrigmedia.com>



In the upper left menu bar select: Tools > Options > Signature



Signature at top of message box is the default. With the box unchecked the signature text will be inserted after a blank line.

Whenever you start to compose a new message the signature text will automatically be inserted with no empty lines before it.

NOTE - that you can also insert blank lines within the signature.

Once finished, hit OK and it will be stored. This can be changed anytime.